

**MINUTES OF THE JANUARY 26, 2023, MEETING OF
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO 8**

A Meeting was duly called of **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 8**, which was held on January 26, 2023, at the District's facility located at 29530 Quinn Rd., Tomball, Texas 77375.

The Meeting was called to order at 6:05 p.m. by **MARCIA MOORE-SWINEHEART**, Board President. Those Commissioners present when the meeting commenced were **MARCIA MOORE-SWINEHEART, JOHN DILLON, DAVID PACE, SCOTT HALLMARK** and **DAVID KIBLER**. Also in attendance was Executive Director Brian Bayani and members of his staff, Randy Parr, the District's bookkeeper, and District legal counsel David Manley of Coveler & Peeler, P.C. A quorum being present and established, the meeting proceeded as scheduled.

The Board next addressed item 4 and opened the floor to public comment. None was received.

The Board next addressed item 5, to approve minutes for the December meeting. A Motion was made by Commissioner **KIBLER**, seconded by Commissioner **Dillon** to approve the minutes of the prior meetings. By a vote of 5 to 0, the Motion carried.

The Board then addressed item 6, to receive and approve the District's financial report, including the financial condition of the District and the District's investments, and to pay district bills. Randy Parr presented the report. Commissioner **KIBLER** made a Motion, seconded by Commissioner **HALLMARK**, to approve the report as presented. By a vote of 5 to 0, the Motion carried. For additional and more detailed information, see the report on file created and submitted by Mr. Parr.

The Board then addressed items 7, to discuss and act on District's Investment policy. Commissioner **DILLON** made a Motion, seconded by Commissioner **HALLMARK**, to approve a Resolution retaining the current Investment Policy. By a vote of 5 to 0, the Motion carried.

The Board then addressed item 8, to receive a report from the Executive Director. Director Bayani provided a summary of the Department's activity. Commissioner **KIBLER** made a Motion, seconded by Commissioner **HALLMARK**, to approve the report as presented. By a vote of 5 to 0, the Motion carried.

The Board then addressed items 9, to review an act on District insurance policies. No action taken.

The Board addressed item 10, to review and act on acquisitions of apparatus. Mr. Tatsch with Siddons and Martin informed the Board that the current order for a new ambulance has been pushed back again to at least June of 2024 for delivery. They informed the Board that there was a 4-wheel drive chassis available that could be used instead of the current 2-wheel drive chassis, and that this could be completed and delivered in October-November 2023. The additional cost of the 4-wheel drive chassis would be \$6,000. Commissioner **DILLON** made a Motion, seconded by Commissioner **PACE**, to approve \$6,000 for the 4-wheel drive chassis instead of the 2-wheel drive chassis. By a vote of 5 to 0, the Motion carried.

The Board addressed item 11, regarding real property and personal property. No action taken.

The Board addressed item 12, regarding construction of new facilities. Commissioner **KIBLER** made a Motion, seconded by Commissioner **DILLON** to approve the Architect's Agreement with Martinez Architects to proceed with preparing the design documents for the District's new station and administration building. After review and discussion, the Motion carried 5 – 0. Mr. Manley informed the Board that he would have a draft request for financing to review and discuss at the Board's next meeting.

The Board next addressed item 13 regarding disposition of property. No action taken.

The Board then addressed items 14 and 15. No action taken.

The Board did not have any items for closed session.

The Board set the next meeting for February 23, 2023, to commence at 6:00 p.m.

There being no further business brought before the Board, Commissioner **KIBLER** made a motion, seconded by Commissioner **DILLON** to adjourn. By a vote of 4 to 0, the Motion carried.

The meeting adjourned at 7:21 P.M.

The foregoing minutes were passed and approved by the District Board of Commissioners on February 23, 2023.

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 8

By:



DAVID PACE
Secretary of the Board