

**MINUTES OF THE MARCH 23, 2023, MEETING OF
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO 8**

A Meeting was duly called of **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 8**, which was held on March 23, 2023, at the District's facility located at 29530 Quinn Rd., Tomball, Texas 77375.

The Meeting was called to order at 6:04 p.m. by **MARCIA MOORE-SWINEHEART**, Board President. Those Commissioners present when the meeting commenced were **MARCIA MOORE-SWINEHEART, DAVID PACE, SCOTT HALLMARK** and **DAVID KIBLER**. **JOHN DILLON** was unable to attend. Also in attendance was Executive Director Brian Bayani and members of his staff, Randy Parr, the District's bookkeeper, and District legal counsel David Manley of Coveler & Peeler, P.C. A quorum being present and established, the meeting proceeded as scheduled.

The Board next addressed item 4 and opened the floor to public comment. None was received.

The Board next addressed item 5, to approve minutes for the January and February meetings. A Motion was made by Commissioner **HALLMARK**, seconded by Commissioner **PACE** to approve the minutes of the February meeting. By a vote of 4 to 0, the Motion carried.

The Board then addressed item 6, to receive and approve the District's financial report, including the financial condition of the District and the District's investments, and to pay district bills. Randy Parr presented the report. Commissioner **PACE** made a Motion, seconded by Commissioner **HALLMARK**, to approve the report as presented. By a vote of 4 to 0, the Motion carried. For additional and more detailed information, see the report on file created and submitted by Mr. Parr. A Motion was made by Commissioner **KIBLER**, seconded by Commissioner **PACE**, to engage Brooks Watson & Co as the District's auditors for FYE 2022. By a vote of 4 to 0, the Motion carried.

The Board then addressed items 7, to discuss and act on Budget Amendments. No action taken.

The Board then addressed item 8, to receive a report from the Executive Director. Director Bayani provided a summary of the Department's activity. Commissioner **KIBLER** made a Motion, seconded by Commissioner **PACE**, to approve the report as presented. By a vote of 4 to 0, the Motion carried.

The Board then addressed items 9, to review an act on District insurance policies. No action taken.

The Board addressed item 10, to review and act on acquisitions of apparatus, equipment, tools, technology, and supplies. No action taken.

The Board addressed item 11, regarding acquisition, maintenance, repairs and modifications of real and personal property. No action taken.

The Board addressed item 12, regarding an agreement for the provision of software services for the District. No action taken.

The Board addressed item 13, regarding construction of new facilities. Martinez architects presented the proposed site plan and design schematics. A Motion made by Commissioner **KIBLER**, seconded by Commissioner **HALLMARK**, to approve the proposed site plan and schematics, and to proceed to the design and development phase. By a vote of 4 to 0, the Motion carried.

The Board next addressed item 14 regarding disposition of property. No action taken.

The Board then addressed items 15, regarding personal matters. No action taken.

The Board addressed items 16 through 18. No need for closed session.

The Board set the next meeting for April 27, 2023, to commence at 6:00 p.m.

There being no further business brought before the Board, Commissioner **KIBLER** made a motion, seconded by Commissioner **HALLMARK** to adjourn. By a vote of 4 to 0, the Motion carried.

The meeting adjourned at 6:54 P.M.

The foregoing minutes were passed and approved by the District Board of Commissioners on April 27, 2023.

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 8

By:



DAVID PACE
Secretary of the Board