

**MINUTES OF THE MARCH 24, 2022, MEETING OF
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 8**

A Meeting was duly called of **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 8**, which was held on March 24, 2022, at the District's facility located at 29530 Quinn Rd., Tomball, Texas 77375.

The Meeting was called to order at 6:05 p.m. by **MARCIA MOORE-SWINEHEART**, Board President. Those Commissioners present when the meeting commenced were **MARCIA MOORE-SWINEHEART, DAVID PACE** and **JOHN DILLON. SCOTT HALLMARK** and **DAVID KIBLER** were unable to attend. Also in attendance were Brian Bayani, of Northwest Community Health (the "Department"), Randy Parr with RIT Financial, and District legal counsel David Manley of Coveler & Peeler, P.C. A quorum being present and established, the meeting proceeded as scheduled.

The Board addressed item 4 and opened the floor to public comment. None was received.

The Board next addressed item 5, to approve minutes from prior meetings. Commissioner **PACE** made a motion, seconded by Commissioner **DILLON**, to approve the minutes for the March meeting as presented. By a vote of 3 to 0, the motion carried.

The Board then addressed item 6, to receive and approve the District's financial report, including the financial condition of the District and the District's investments. Randy Parr presented the report prepared by RIT Financial. Commissioner **DILLON** made a motion, seconded by Commissioner **PACE**, to approve the report as presented. By a vote of 3 to 0, the motion carried.

The Board next addressed item 7 to pay the District's bills. Commissioner **DILLON** made a motion, seconded by Commissioner **PACE**, to pay the District's monthly bills as presented. By a vote of 3 to 0, the motion carried. For additional and more detailed information, see the report on file created and submitted by RIT Financial.

The Board next addressed item 8. Commissioner **DILLON** made a motion, seconded by Commissioner **PACE** to designate the Harris County Tax Assessor-Collector's Office to prepare the districts No New Revenue Tax Rate and related tax rate calculations for 2022. By a vote of 3 to 0, the motion carried.

The Board then addressed item 9, to receive a report from Northwest Community Health. Chief Bayani provided a summary of the Department's activity. Commissioner

DILLON made a motion, seconded by Commissioner **PACE**, to accept the report. By a vote of 3 - 0, the motion carried.

The Board then addressed item 10, to approve the monthly payment to Northwest Community Health in accordance with the approved budget. Commissioner **DILLON** made a motion, seconded by Commissioner **PACE**, to approve the payment via wire. By a vote of 3 to 0, the motion carried.

The Board then addressed items 11 through 15. No action taken.

The Board next addressed item 16. Commissioner **PACE** made a motion, seconded by Commissioner **DILLON**, to approve the Executive Director to establish vendor accounts on behalf of the District. By a vote of 3 to 0, the motion carried. Commissioner **DILLON** made a motion, seconded by Commissioner **PACE**, to approve the proposed employee handbook pending legal review. By a vote of 3 to 0, the motion carried.

The Board did not go into closed session.

The Board set the next meeting for April 28, 2022, to commence at 6:00 p.m.

There being no further business brought before the Board, Commissioner **DILLON** made a motion, seconded by Commissioner **PACE**, to adjourn. By a vote of 3 to 0, the motion carried.

The meeting adjourned at 7:03 P.M.

Secretary of the Board