

**MINUTES OF THE JANUARY 27, 2022 MEETING OF
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 8**

A Meeting was duly called of **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 8**, which was held on January 27, 2022, at the District's facility located at 29530 Quinn Rd., Tomball, Texas 77375.

The Meeting was called to order at 6:05 p.m. by **MARCIA MOORE-SWINEHEART**, Board President. Those Commissioners present when the meeting commenced were **MARCIA MOORE-SWINEHEART, SCOTT HALLMARK, DAVID PACE, DAVID KIBLER** and **JOHN DILLON**. A quorum being present and established, the meeting proceeded as scheduled.

Also in attendance were Brian Bayani, of Northwest Community Health (the "Department") and District legal counsel David Manley of Coveler & Peeler, P.C.

The Board addressed item 4 and opened the floor to public comment. Brian Tolden with McCall Gibson introduced himself and his firm to the Board. Randy Parr with RIT Financial introduced himself and RIT Financial to the Board, Jon Watson, with Brooks & Watson introduced himself and his firm to the Board. The Board closed the floor to public comment.

The Board then addressed item 5, to call for an election to take place on May 7, 2022. A Motion was made by Commissioner **KIBLER**, seconded by Commissioner **PACE**, to approve an Order calling for an election to take place on May 7, 2022, to appoint an Agent for the election, to appoint an Early Voting Clerk, designate election precincts, and polling places, adopt the Order approving the Notice of District Election, and to approve a contract with Hart InterCivik and KNOWiNK for election services. By a vote of 5 to 0, the motion carried.

The Board then addressed item 7, to receive and approve the District's financial report, including the financial condition of the District and the District's investments. District Counsel David Manley presented the report prepared by Myrtle Cruz. Commissioner **KIBLER** made a motion, seconded by Commissioner **DILLON**, to approve the report as presented. By a vote of 5 to 0, the motion carried. A Motion was made by Commissioner **DILLON**, Seconded by Commissioner **HALLMARK** to retain RIT Financial as the District's bookkeeper. By a vote of 5 to 0, the motion carried.

The Board next addressed item 8, to pay the District's bills. Commissioner **DILLON** made a motion, seconded by Commissioner **KIBLER**, to pay the District's monthly bills as presented. By a vote of 5 to 0, the motion carried. For additional and more detailed information, see the report on file created and submitted by Myrtle Cruz, Inc.

The Board did not take any action on item 9, to update the Investment policy.

The Board next addressed item 10, to engage an auditor to perform the District's 2021 audit. A Motion was made by Commissioner **KIBLER**, seconded by Commissioner **HALLMARK** to retain Brooks and Watson and the District's auditor. By a vote of 5 to 0, the motion carried.

The Board then addressed item 11, to receive a report from Northwest Community Health. Chief Bayani provided a summary of the Department's activity. Commissioner **KIBLER** made a motion, seconded by Commissioner **HALLMARK**, to accept the report. By a vote of 5 - 0, the motion carried.

The Board then addressed item 12, to approve the monthly payment to Northwest Community Health in accordance with the approved budget. Commissioner **KIBLER** made a motion, seconded by Commissioner **DILLON**, to approve the payment via wire. By a vote of 5 to 0, the motion carried.

*Commissioner **KIBLER** left the meeting at 7:07 P.M.*

The Board next addressed items 13 through 19. No action taken.

The Board went into closed session to discuss personnel matters at 7:10 P.M. and came out of closed session at 7:51 P.M.

The Board set the next meeting for February 24, 2022 to commence at 6:00 p.m.

There being no further business brought before the Board, Commissioner **HALLMARK** made a motion, seconded by Commissioner **PACE**, to adjourn the meeting at 7:52 P.M. By a vote of 5 to 0, the motion carried.


Secretary of the Board